Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Generates and organizes ideas before writing (prewrites)	Independently demonstrates all proficient prewrite skills beyond grade level expectations and: Understands connection between genre and prewrite strategies	 Considers audience Considers purpose (to describe, to inform, to explain) Considers genre (narrative, creative, expository) Generates ideas (brainstorms independently & w/peers, from verbal and/or written prompt) Seeks and gathers information Uses strategies and tools to organize ideas (graphic organizers, lists webs, note-taking, etc.) 	 Demonstrates some proficient prewrite skills and/or requires some teacher help 	■ Demonstrates few proficient prewrite skills and/or requires intensive teacher help

Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Creates draft from ideas	Independently demonstrates all proficient drafting skills and: Drafts in genres beyond grade level focus Elaborates appropriately beyond grade level expectations Considers some of the six traits when drafting	 Creates draft from prewrite activities Re-reads while drafting Creates a draft that makes sense Writes in complete sentences (when appropriate) Develops text with purpose Attempts to include genre characteristics in first draft with teacher support Uses vocabulary of a writer (including but not limited to) to include in their writing and/or show understanding of: Dialogue Rhyme Sequence of events Setting Title 	 Demonstrates some proficient drafting skills and/or requires some teacher help 	 Demonstrates few proficient drafting skills and/or requires intensive teacher help

Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Conferences and utilizes feedback to make improvements	Independently demonstrates all proficient conferencing skills and: Seeks and effectively utilizes conferencing throughout the writing process beyond grade level expectations	With teacher support: Re-reads own writing Identifies focus for conference Shares writing for improvement with teacher and peers Seeks and considers feedback Conferences using Six Trait vocabulary	 Demonstrates some proficient conferencing skills May be reluctant to share or conference Shares without purpose 	 Demonstrates few proficient conferencing skills and/or requires intensive teacher help May be resistant to conference or share
Revises writing to make improvements (adds, subtracts, combines, or rearranges text)	Independently demonstrates all proficient revision skills beyond grade level expectations and: Revision dramatically enhances original draft	With minimal teacher support: Based on conferences and self-assessment, student: ✓ Adds / subtracts text to clarify ideas, meaning and improve word choice ✓ Recognizes that text has a structure and a genre ✓ Organizes text to convey message, topic or idea ✓ Attempts to include own voice in writing ✓ Adjusts word order for fluency ■ Improves draft by using resource materials	 Demonstrates some proficient revision skills and/or requires teacher help May be reluctant to revise 	 Demonstrates few proficient revision skills and/or requires intensive teacher help May be resistant to revise

Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Edits writing (capitalization, punctuation, grammar, and spelling)	Independently demonstrates all proficient editing skills beyond grade level expectations and: Appropriately uses reference materials (beginning dictionary, word wall, etc) Edits work significantly above grade level expectations	■ Identifies and corrects most capitalization, punctuation, grammar, and spelling errors according to grade level convention chart ■ Uses grade-level editing marks	 Demonstrates some proficient editing skills and /or requires some teacher help May be reluctant to edit 	 Demonstrates few proficient skills and/or requires intensive teacher help May be resistant to edit
Publishes and shares writing	Independently demonstrates all proficient publishing skills and: Publishes in a variety of formats (i.e. poster, play, brochure etc.) including technology when appropriate	 Uses writing process to publish a piece of writing Shares final product with class / intended audience when possible Demonstrates pride of ownership and neatness Publishes in a variety of ways (handwritten, word processed and visual aid) 	 Demonstrates some proficient publishing skills and/ or requires teacher help May be reluctant to publish and/or share 	 Demonstrates few proficient publishing skills and/or requires intensive teacher help May be resistant to publish and/ or share

Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Writes in a variety of formats/genres (self-selected and teacher-assigned)	Independently demonstrates all proficient genre skills and: Experiments in genres beyond grade level expectations(poetry, summary writing, etc) Shows above grade level grasp of genres in Writer's Workshop writing Shows above level grasp and application of genre Exceeds grade level expectations	 Self-selects appropriate genre Writes in a variety of genres during writer's workshop Understands concept of "choosing a genre" as part of writer's workshop Recognizes format in genre (i.e. −poetry format vs. report format) Demonstrates understanding of and publishes in grade-level genre focus as taught each quarter: Personal narrative Comparison / contrast Nonfiction research report Publishes in a timed writing genre (as grade appropriate): Completes a piece in allotted time Compacts writing process steps Responds appropriately to prompt 	 Inconsistently demonstrates proficient genre skills and/or requires teacher help Inconsistently understands or demonstrates genre skills and/or requires additional teacher help 	 Demonstrates little understanding of proficient genre skills and/or requires intensive teacher help Demonstrates few proficient genre skills and/or requires intensive teacher help

Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Demonstrates legible handwriting in daily work	 Independently demonstrates all proficient handwriting skills Handwriting enhances published work 	 Maintains skills developed in previous grades Recognizes, forms and uses cursive letters Uses and practices cursive letters in words, sentences and paragraphs when requested Handwriting is neat and easy-to-read 	 Inconsistently demonstrates proficient handwriting skills and/ or requires teacher help Handwriting distracts the reader 	 Demonstrates few of the proficient handwriting skills Handwriting difficult to read and meaning may be lost